

VEHICLE - PICK UPS AND BUSES PRE-MOB INSPECTION REPORT

CHECKLIST FREE TEMPLATE

Equip. No. : _____ Type of Equipment : _____ Model : _____ Brand : _____

Serial No. : _____ Km/Hourmeter : _____ Service Date : _____

Inspected by : _____ Date : _____ Location : _____ Owner : _____

Description to be Checked

		Good	No Good	N/A	Remarks
Documentation Operator and Equipment					
1	Original Manufacturer Name Plate with Serial Number				Year of Manufacture:
2	Original or a Copy of Operation Manual Book				Matches Unit Type and Series
3	Government Driving Licence				Expiry :
4	Company Operator/Driver Permit				Expiry :
5	STNK - Vehicle Document				Expiry :
6	KEUR - Inspection Book				Expiry :
7	Nota Pajak - Tax				Expiry :
8	Kartu Kendali - Traffic Police Document				Expiry :
9	Riau BM Police Number Plate Front - Rear				Expiry :
10	Company ID Number, Company Logo				Minimum 10 Cm Height, Visible
Mandatory Safety Inspections and Devices					
1	Back up Alarm				Easy to Hear, 97 Decibels Minimum
2	Horn				Controlled, Easily Operated From Inside Driver's Cabin, Easy to Hear
3	Seat Belts for Driver, Operator, Passenger(s)				Good Condition, Properly, Mounted with OEM Hi-Tensile Bolts
4	Seats, Cushions				Securely Mounted, Ergonomically Good Condition, Not Torn Open or Dilapidated
5	Canopy, ROPS To Be Constructed According to Established Safety Standards with Engineered Drawings Available If Required				
6	Canopy Seats, Cushions				Securely Mounted, Ergonomically Good Condition, Not Torn Open or Dilapidated, Head Rest Cushions on Back of Seats to Protect Passenger's Heads
7	Parking Brake				Function Test
8	Service Brakes Front and Rear				Properly Adjusted, No Air, Vacuum or Fluid Leaks, Test Function
9	Steering System				Check All Steering Linkages, No Loose Ball Joints, Lubricated Properly, Not Loose, No Excess Freeplay, No Loose Mounting Bolts, Function Test
10	Sedans, Pick Ups, Station Wagons, Minibus, Canopies, Tire and Wheel Condition				No Broken-Missing Lug Nuts, Tread Depth Minimum 3mm, No Recaps / Retreads / Vulcanized Tires, Recommend Front and Rear Tires "All-Terrain" Pattern
11	Bus and Microbus Tire and Wheel Condition				No Broken-Missing Lug Nuts, Tread Depth Minimum 3mm, NO Recap / Retread / Vulcanized Tires, Front and Rear Tread Highway Pattern
12	Head Lights				High-Low Beam Function Correctly, Interior Lights Adequate Illumination, Function Test
13	Rear Combination Lights				Adequate Illumination, Function Test
14	Front Combination Lights				Adequate Illumination, Function Test
15	Carrier Back-Up Light				Adequate Illumination, Function Test
16	Side mounted Left and Right Door Mounted Rear View Mirrors				Not Loose, Clear Unobstructed Vision, Functions Properly
17	Internal Centrally Mounted Rear View Mirror				Not Loose, Clear Unobstructed Vision, Functions Properly
18	All Window Glass / Windshield Glass				Totally Clear, No Film or Stickers Blocking Vision. Buses with OEM window tint will require approval by relevant CPI authorities.
19	Fire Extinguisher				Current and Valid Inspection Tag, Easily Accessed. Two Safety Triangles
20	Sedans, Pick Ups, Station Wagons, Minibus, Canopies				Minimum 2Kg
21	Microbus				Minimum 4kg, Bus, Minimum 8kg,
22	First Aid Kit				Clean, Tidy, Completely Full
23	Safety Guards and Covers				
24	All In Place, Not Loose, None Missing, Not Modified, Remain within OEM Specs				
25	Windshield Wipers and Washer				Wiper Blades Not Perished, Test Function
26	Drive Right Monitor or GPS Driver Monitoring System				Function Test
Body					
1	Body Condition				Good Paint and General Appearance, No Excess Damage, No Rust
Cabin and Interior					
1	Cabin Interior Condition				Clean, No Rubbish, Good Housekeeping
2	Dashboard Indicators				Gauges For Fuel, Hours, Kms, Odometer, Temperature, Brake Air Pressure, Alternator, Battery Voltmeter, Battery Charging System, etc, All Operating Properly.
3	Steering Wheel				Not Loose, Controls Vehicle Properly, Function Test
4	Combination Switch, Light Switch, Switches, Knobs				Test Function
5	Electrical Wiring Condition, Fuse Block				All Splices Insulated, No Bare Wires
6	Doors, Door Locks, Door Handles, Left - Right, Outside and Inner				Function Test
7	Cabin Air Conditioner, Fan				Function Test
Main Frame and Main Chassis					
1	Main Chassis, Frame				Good Condition, Straight, Not Bent, No Cracks, No Uncertified Welding Repairs
2	Sub Chassis, Sub Frame				Good Condition, Straight, Not Bent, No Cracks, No Uncertified Welding Repairs
3	Front and Rear Bumper Bars				Rounded Corners, No Sharp Edges, Not Loose, Properly Mounted
4	Springs, Front and Rear, Suspension System				Straight, Not Bent, No Loose Pins or Bushings
5	Fuel Tank				No Loose Mounts, Filler Cap, Properly Secured, No Leaks
6	Electrical Wiring Condition, Fuse Block				All Splices Insulated, No Bare Wires
General Hydraulics, Fluids, Fuel Lines, Hoses					
1	All Fuel Hoses and Lines				Properly Secured, No leaks
2	All Hydraulic Power Steering Hoses and Hydraulic Lines				Properly Secured, No Leaks
3	Power Steering Pump and Tank				
4	Fuel Tank				No Loose Mounts, No Leaks, Proper Filler Cap
5	Air Tank(s)				No Leaks, No loose Mounts
Engine - Transmission					
1	Engine				Clean Appearance, No Leaks, No Smoke, Observe Performance

Description to be Checked		Good	No Good	N/A	Remarks
2	Engine Dipstick <u>Easy to read, Oil Level Adequate</u>				
	Battery, Battery Covers, Battery Mounting				
3	Battery Terminals Clean, Optional Battery Disconnect Switch, Test Function, No Loose or Corroded Cables-Terminals, Battery Hold-Downs in Place, Clean Battery Box, No Loose Mounts				
4	Starter Motor <u>Test Function, Adequate Cranking Strength, No Bad Noises or Overheating</u>				
	Alternator				
5	<u>Observe Charging Function, No Bad Noises or Overheating, No Loose Mounts, No Loose Belts</u>				
6	Cooling System <u>Radiator, Water Pump and Hoses, No Leaks, No Perished Hoses</u>				
7	V-Belts or Serpentine Belts <u>Not Loose, Not Squealing, Not Cracked</u>				
8	Exhaust System <u>Check Pipe, Muffler, No leaks, Not Loose</u>				
9	Transmission PTO and Auxiliary Transmisson <u>No Leaks, Observe a Function Test</u>				
	PTO and Transmission, Drive Shafts, Propeller Shafts, U-Joints, Center Carrier Bearing				
10	<u>Properly Greased, No Leaks, All Mountings Tight, No Loose Components</u>				
11	Clutch <u>No Smoke or Slipping, Observe a Function Test</u>	✓			
12	Differentials Front and Rear <u>No Leaks, All Mountings Tight, Nothing Loose</u>	✓			
Others					
1	Maintenance Schedule - PM and PdM <u>Service Records Available</u>	✓			
Total Item		2	0	0	
Score		100.00			
Comments					
d = Good condition, able to be operated in all CPI a					
No Good = Broken, Malfunction, Repair or Replace					
N/A = Not Applicable					
Inspected by:		Acknowledged by TF and CPI :		The undersigned hereby accept and agree that this equipment is "OK" and safe for operation. SIGNATURE, Date	
_____		_____			